



15th Global Conference on Ageing Rights Matter

Niagara Falls, Canada | 10-12 November 2021



Abstract Submission Guidelines

The International Federation on Ageing (IFA) invites abstract submissions for symposiums, workshops, papers and poster presentations regarding the following themes:

Conference Themes

Combatting ageism	Institutional ageism: health, workplace, media, legal and politics	Reducing ageism: policy and law, campaigns, educational and intergenerational activities	Ageism and equity: gender, ethnicity, literacy, food and income security
Age-friendly communities	Settings and implications: urban and rural, high income and low income, local, subnational and national	Models, planning and impact: evidence-based action, tools, scaling up and replicating	Barriers and enablers: technology, housing, urban / town planning
Primary care	Improving capacities: cognition, mobility, vision, hearing, mental health and oral health	Caregiver issues and actions: isolation, financial burden and stress	Integrated care: models, good practice, measurement
Long-term care	Quality and safety: innovative models, use of technology, workforce and infrastructure	Regulations and funding: care standards, building codes and abuse and neglect	Marginalised groups: people with disabilities, indigenous, homeless, people living with dementia
Older people and pandemics	Adult vaccination: prevention, access and equity	COVID-19: lessons learned and actions taken	Vaccination innovations: vaccines, delivery, messaging

General Instructions

Thank you for your interest in submitting an abstract for the IFA 15th Global Conference on Ageing. The deadline for all submissions is 30 September 2020. Abstracts will be reviewed on rolling basis with a notification issued within 4 weeks of the submission.

All abstracts will be reviewed by appropriate experts and assigned to a suitable session for a paper, symposium, workshop or poster presentation.

Preparing and Formatting an Abstract:

- Abstracts can only be submitted online using the Abstract Template available on the conference website
- Abstracts must be submitted in English
- Abstracts must be submitted as a Word Document
- No references, tables or graphics should be included in the abstract
- When using abbreviations within the body of the abstract, please spell out the word in full at first mention and follow with the abbreviation in parenthesis.
- It is the responsibility of the author to ensure abstract text does not contain typos or grammatical errors. The IFA will not be responsible for any errors published.
- No changes can be made after the abstract deadline has passed.

Submitting Abstracts

Abstracts must be submitted through the Presentation Portal on EventsAir (a link to this portal will be sent in the confirmation email to delegates once they have registered for the conference).

Should you have questions or problems in submitting an abstract using the template please email Ms Nathalia Wittingham at nwittingham@ifa.ngo for assistance.

Once the abstract is submitted a confirmation email should be received within 24 hours; if you do not receive it please contact Nathalia Wittingham.

Presentation-specific Guidelines

Paper Presentation

A paper presentation refers to a developed academic topic, policy area, and / or an ongoing project or program evaluation. Paper presentations will have the following characteristics:

- 12-15min duration
- 1 presenter per abstract submitted
- In a session with up to five other presenters
- Q&A follows all presenters

Submission Rules for Paper Abstracts

Please ensure the following rules are met when submitting a paper abstract:

- Each paper abstract can only be submitted under one theme or sub-theme.
- Paper abstract submissions must not have been previously presented at an IFA Conference.

No changes can be made to the submitted paper abstract after the submission deadline.

Poster Presentation

A poster presentation is designed to allow the presenter to have a static image of text and graphics describing preliminary findings from research or published papers, description of programs or their activities or other creative work completed in the field related to the conference subthemes. Work being submitted in a poster format must lend itself well to visual displays and representations. These sessions allow for engagement in informal discussions about the work with interested delegates throughout the conference.

Posters will be accessible on two platforms: (1) on display at the conference and (2) on the IFA conference website and app. This will allow delegates to browse and search online for specific posters and make contact with poster submitters via the conference app.

As this is an interactive conference, at least one author of the submitted poster must register and attend the conference to be available for fellow delegates during scheduled timeslots.

Submission Rules of Poster Abstracts

- Each poster abstract can only be submitted under one theme or sub-theme.
- No changes can be made to the submitted workshop submission after the submission deadline.

Preparation of Posters

Each poster will be presented on one side of a large poster board. The maximum dimensions for the poster are (36" tall, by 48" wide). The poster does not have to be the maximum size but should be large enough to be read from a comfortable distance (at least 1.5 m away).

A poster presentation is a graphically oriented summary of your research / policy / practice and is considered successful if it conveys a clear message to the viewers. A poster is not a conference paper, and simply pinning a paper to a poster board usually makes a very poor poster. In preparing a poster, simplicity is the key.

A poster should not contain a lot of details—the poster should tell a complete story by itself, but a presenter can always communicate the fine points to interested participants. The poster should provide clear information on objectives, the approach, the main results and the major conclusions of the research. Where possible, use pictures, graphs and (limited) tables rather than text. Viewers should be able to grasp the message in a short time, e.g., less than one minute.

Symposium Presentation

A symposium provides a structured format to a group of experts wanting to present on a common topic. Topics addressed in symposiums will be theme and topic specific and at a more comprehensive level with multiple speakers providing their opinions, viewpoints and experiences. Topics can include global, country level or regional policy structures, the development and outcomes of campaigns and examples of similar projects or programs working in different regions.

Symposium topics should engage the conference audience in critical reflection and discussion on key issues. These structured formats will provide delegates with the opportunity to hear from multiple experts on a key issue, the ability to interact with presenters and ask questions relevant to the topic area.

Please note symposium characteristics below:

- 60min – 90min duration (10 – 15min for each presenter)
- 4 - 5 speakers
- Q and A after all presenters
- All speakers contact details, biographies and photos submitted with abstract

Submission Rules for Symposium Abstracts

Please ensure the following rules are met when submitting a symposium abstract:

- Each symposium abstract can only be submitted under one theme and/or sub-theme.
- All symposium speakers must submit a 150-200-word abstract in the submission template.

No changes can be made to the submitted workshop submission after the submission deadline.

Workshop

A workshop is an opportunity for a group of interested delegates to be engaged in intensive discussion and activity on a particular topic. A workshop can feature educational material with a particular focus on emerging trends, promising practices, applied research and replicable programs. In addition to building new knowledge, workshops can educate delegates on particular skills that can be used in a practical setting such as program management, policy development and organizational leadership.

These sessions may be structured in a form of a crafted panel, a dialogue or debate, case studies and interactive activities. A workshop has the following characteristics:

- 60- 90 min duration
- 2 or 3 speakers
- No changes can be made to the submitted workshop submission after the submission deadline.

Submission Rules for Workshop Abstracts

Please ensure the following rules are met when submitting a workshop abstract:

- Each workshop abstract can only be submitted under one theme or sub-theme.
- All workshop facilitators must be identified in the abstracts

No changes can be made to the submitted workshop submission after the submission deadline.